

Request for Letter of Recommendation

## Carnegie Mellon University Department of Mathematical Sciences

Return this form directly to:  
Department of Mathematical Sciences  
Carnegie Mellon University  
Pittsburgh, PA 15213 U.S.A.  
(412) 268-2545

---

Applicant's Name \_\_\_\_\_  
(please type or print)

**This form should be presented to the respondent only after the following statement has been carefully reviewed by the applicant.**

### Family Educational Rights and Privacy Act (FERPA) (Buckley Amendment)

Under the provisions of this Act, you have the right, if you enroll at Carnegie Mellon, to review your educational records. The act further provides that you may waive your right to see recommendations for admission. **If you wish to waive this right, please sign and date the statement below.** It is the department's policy to evaluate letters of recommendation without regard to the presence or absence of such a waiver.

### Waiver

I waive any right of access that I may have to this letter of recommendation.

Applicant's Signature \_\_\_\_\_

---

This student is applying for admission to graduate study in mathematics at Carnegie Mellon. Please write concerning his or her qualifications. (If necessary use other side, or attach a letter.)

Please rank the applicant:

	Truly Outstanding	Excellent	Good	Adequate	Poor	Unable to Judge
Intellectual ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Breadth of mathematical knowledge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Motivation/willingness to work	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

---

Respondent (please type or print) \_\_\_\_\_ Title \_\_\_\_\_ Institution \_\_\_\_\_

Signature of Respondent \_\_\_\_\_ Date \_\_\_\_\_